



SAINT AUGUSTINE HIGH SCHOOL OF OTEIZA INC.

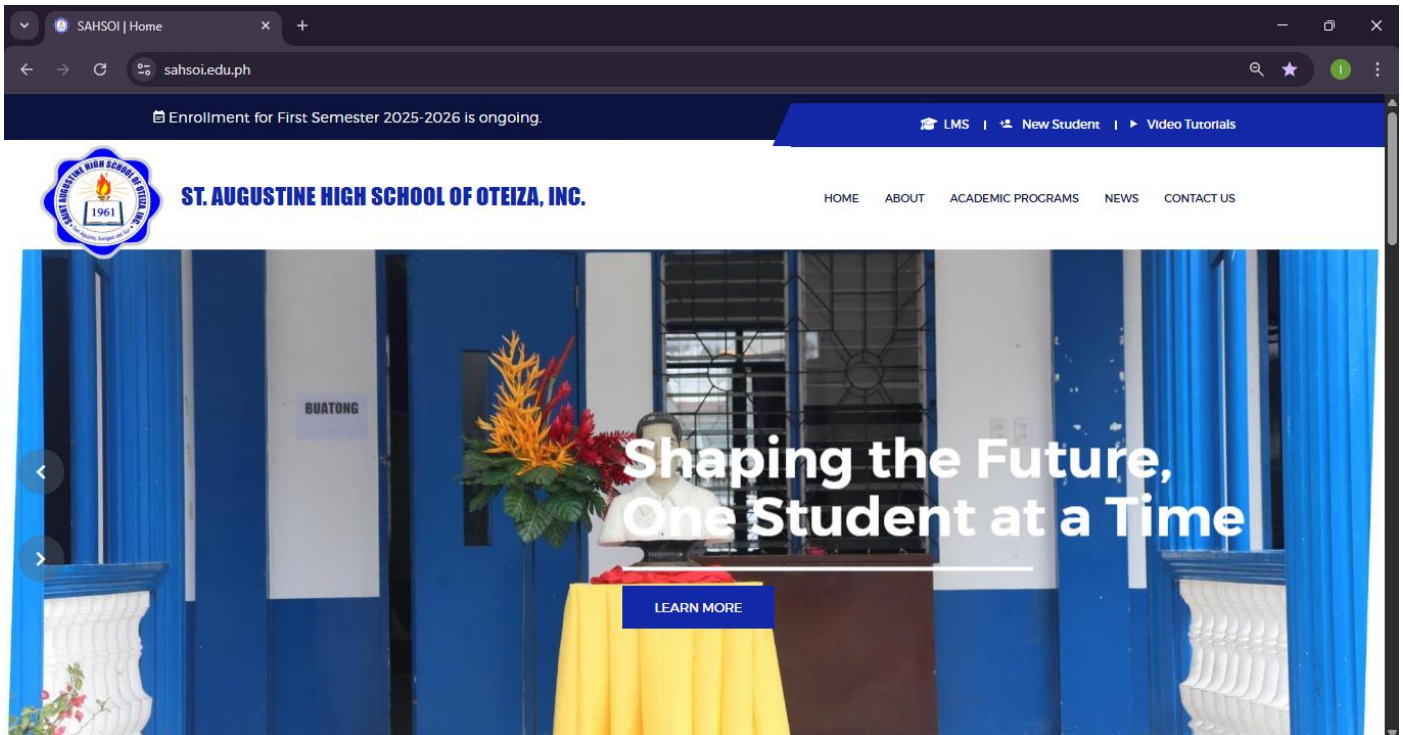
PARENTS' PORTAL Process Flow

Powered by:

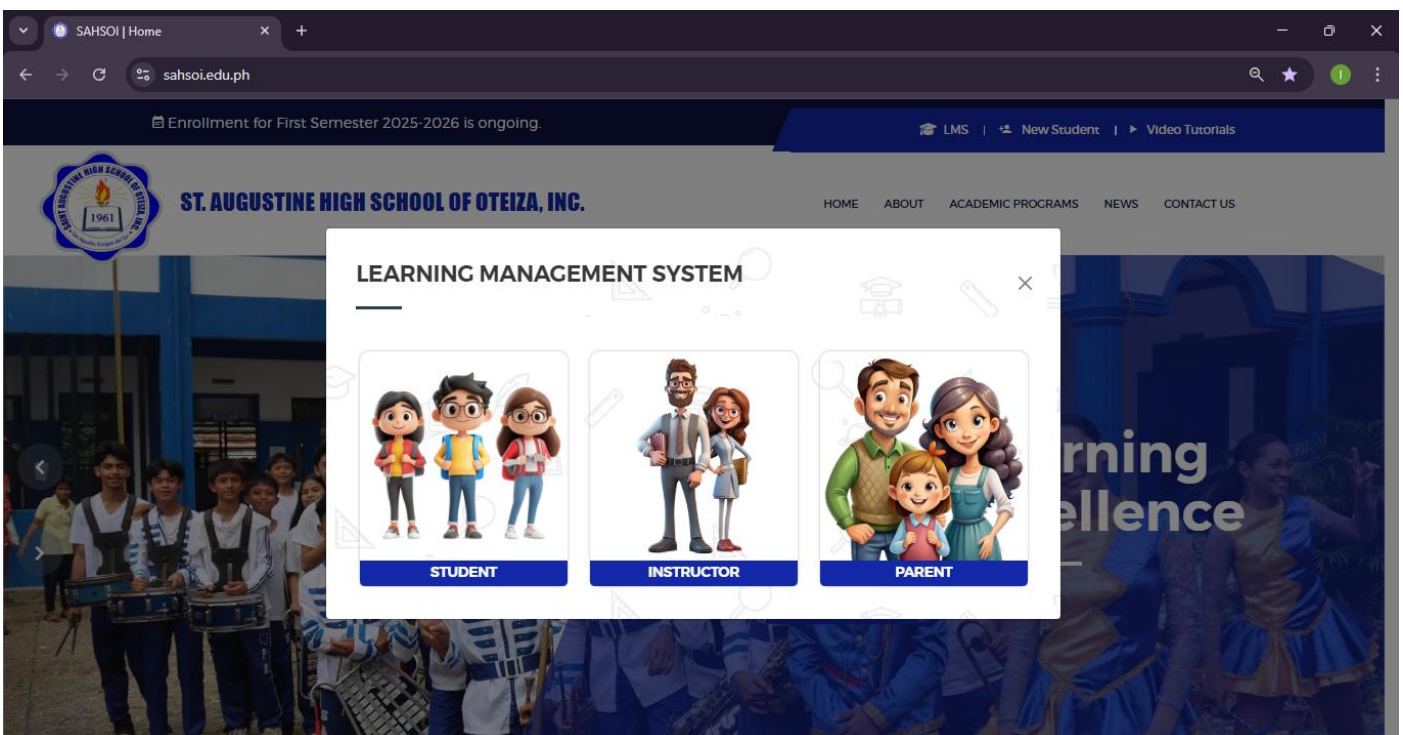


HOW TO ACCESS THE PARENTS PORTAL?

1. Open any browser and go the school's website at **sahsoi.edu.ph**, then click the **LMS** button.



2. Choose **Parents** and Click **login**.



HOW TO REGISTER MY ACCOUNT?

1. On the login page, click the **Register button** and fill out all the required information.



PARENT LOGIN

Email Address/Username

Password

[Forgot Password?](#)

Do not have an account? [Register](#)

Gentle Reminder: Do not share your access credentials. Protect your privacy.

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Address

Street *

Province *

City *

Barangay *

Access Credentials

Email Address *

Password *

Confirm Password *

[Register](#)

Already have an account? [Login](#)

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PARENT REGISTRATION

Indicates required field (*)

Last Name *

First Name *

Middle Name

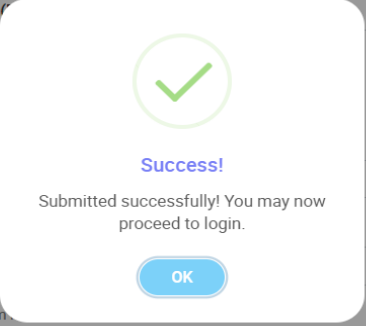
Gender *

☐ Male ☐ Female

Birthday *

Contact

Mobile number. * e.g: 09123456789



Success!

Submitted successfully! You may now proceed to login.

[OK](#)

[Register](#)

Already have an account? [Login](#)

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- After registering your account, log in using your **registered email address** and **password**, then click the Sign In button.

SAHSOI | Parent Login

parent.sahsoi.edu.ph/login.html

PARENT LOGIN

Email Address/Username

Password

Sign In

[Forgot Password?](#)

Do not have an account? [Register](#)

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- Upon signing in you will be redirected to Parent's Dashboard. as a parents, you can monitor their overall school performance.

Parent's Dashboard

parent.sahsoi.edu.ph/index.html?module=dashboard

PARENT'S DASHBOARD

R. LYNDE JOYCE

Add Student

- No Student -

DASHBOARD

PROFILE

LOGOUT

4. **Parent's Profile** – where you can update your information as a Parent

Parent's Profile

parent.sahsoi.edu.ph/index.html?module=profile

PARENT'S PROFILE

R. LYNDE JOYCE

Edit

Change Profile Picture

Name
LYNDE JOYCE - ROCHE

Email Address/Username
rochelyndejoyce@gmail.com

Birthday
OCTOBER 08, 2000

Gender
FEMALE

Contact
Mobile Number

5. If you don't see your student from the dashboard, you can add your student by clicking the **Add Student Button**. enter the ID Number and then choose the school level then click the **Find Student Button**
- Wait for the Confirmation from the student

Parent's Dashboard

parent.sahsoi.edu.ph/index.html?module=dashboard

PARENT'S DASHBOARD

R. LYNDE JOYCE

Add Student

Search Student

Student ID Number
202540215

School Level
Senior High School

Find Student

Student Name
IAN ROBERT SAMSON ABAL HUMSS-12

Send A Parent Request

6. **Student Gate Logs.** you can Monitor the in and out of your Student in the School

The screenshot displays the 'Parent's Dashboard' interface. On the left, a sidebar contains navigation links for 'DASHBOARD', 'PROFILE', and 'LOGOUT'. The main content area shows the student's profile for 'ABELLA, VIN MARK RARO' (SENIOR HIGH SCHOOL, ID: 202540237, STEM-11). A modal window titled 'School Gate Logs' is open, showing a calendar for September 2025. A red box highlights the entry for September 01, 2025, which shows an in-time of 12:00 PM and an out-time of 04:22 PM. The modal also includes a 'Close' button and a 'Total: 9' indicator.

SUN	MON	TUE	WED	THU	FRI	SAT
	01 2 Logs ↑	02	03	04	05	06
07	08	09			12	13
14	15 2 Logs ↑	16			19	20
21	22	23			26	27
28	29	30				

Total: 9

7. **Student School Attendance** – as a Parent, you can view and monitor your student's Attendance in his or her classes Face-to-face and online.

The screenshot displays the 'Parent's Dashboard' interface. On the left, a sidebar contains navigation links for 'DASHBOARD', 'PROFILE', and 'LOGOUT'. The main content area shows the student's profile for 'ABELLA, VIN MARK RARO' (SENIOR HIGH SCHOOL, ID: 202540237, STEM-11). A modal window titled 'School Attendance' is open, showing a calendar for September 2025. A green checkmark is visible in the cell for September 25, 2025, indicating the student was present. The modal also includes a 'Close' button and a 'Total Present: 1' indicator.

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 ✓	26	27
28	29	30				

Total Present: 1

8. **online Student LMS Monitoring** – where you can Access the My Classes, where you can keep track of the learning activities and progress of your student in their LMS

The screenshot shows the 'Student My Classes' dashboard. At the top, the user is logged in as ABELLA, VIN MARK RARO. The dashboard displays six class cards, each with a class icon, name, schedule, and progress bars for various activities.

Class Name	Schedule	Teacher	Task	Quiz	Performance Task	Assessment	Attendance
GEN MATH	MTWThF 07:35 AM - 08:25 AM	PADALAPAT, MC. FLAVWIL	0/0	0/0	0/0	0/0	0/100
PRE CAL	MTWThF 08:25 AM - 09:15 AM	PADALAPAT, MC. FLAVWIL	0/0	0/0	0/0	0/0	0/100
PER DEV	MTWThF 09:15 AM - 10:05 AM	PONTILLO, RUFENNE JAY	0/0	0/0	0/0	0/0	Unavailable
OCOMM	MTWThF 10:25 AM - 11:15 AM	DELOS SANTOS, JELLY	0/0	0/0	0/0	0/0	
PE H	MT 11:15 AM - 12:05 PM	AMARILLA, ABIGAIL	0/0	0/0	0/0	0/0	
GEN CHEM 1	MTWThF 01:10 PM - 02:00 PM	ALICANTE, MA. DANIZZA	0/0	0/0	0/0	0/0	

9. **Accounts** – you can monitor the accounts payable of your student. The Schedule of payment each term and all the payments made by the student. As a parent, you can also pay the tuition Fees of your student on your Parent's Portal

The screenshot shows the 'Student Accounts' dashboard. It displays a fee breakdown for the SY: 2025-2026 1ST SEMESTER and a schedule of payments table.

TERM	FEES	PAYMENTS	BALANCE
AUGUST	1,804.44	0.00	1,804.44
SEPTEMBER	1,804.44	-	3,608.88
OCTOBER	1,804.44	-	5,413.32

The screenshot shows the 'Student Accounts' dashboard. It displays a payment history table.

#	OR No.	PAYMENT METHOD	REFERENCE No.	AMOUNT	DATE PAID	PAID BY
1	03216	Walk-in	03216	500.00	Aug 04, 2025 12:00 AM	Student
2	04038	Walk-in	04038	1,000.00	Jun 10, 2025 12:00 AM	Student

10. **Grades** – at the end of every semester and school year you can also view and monitor the subject grades of your students

Student Grades

parent.sahsoi.edu.ph/modules/dashboard/lms_shs/index.html?menu=student-grade&level=4&id=202540237

ABELLA, VIN MARK RARO

STUDENT GRADES

SY: 2025-20261st SemesterFilter

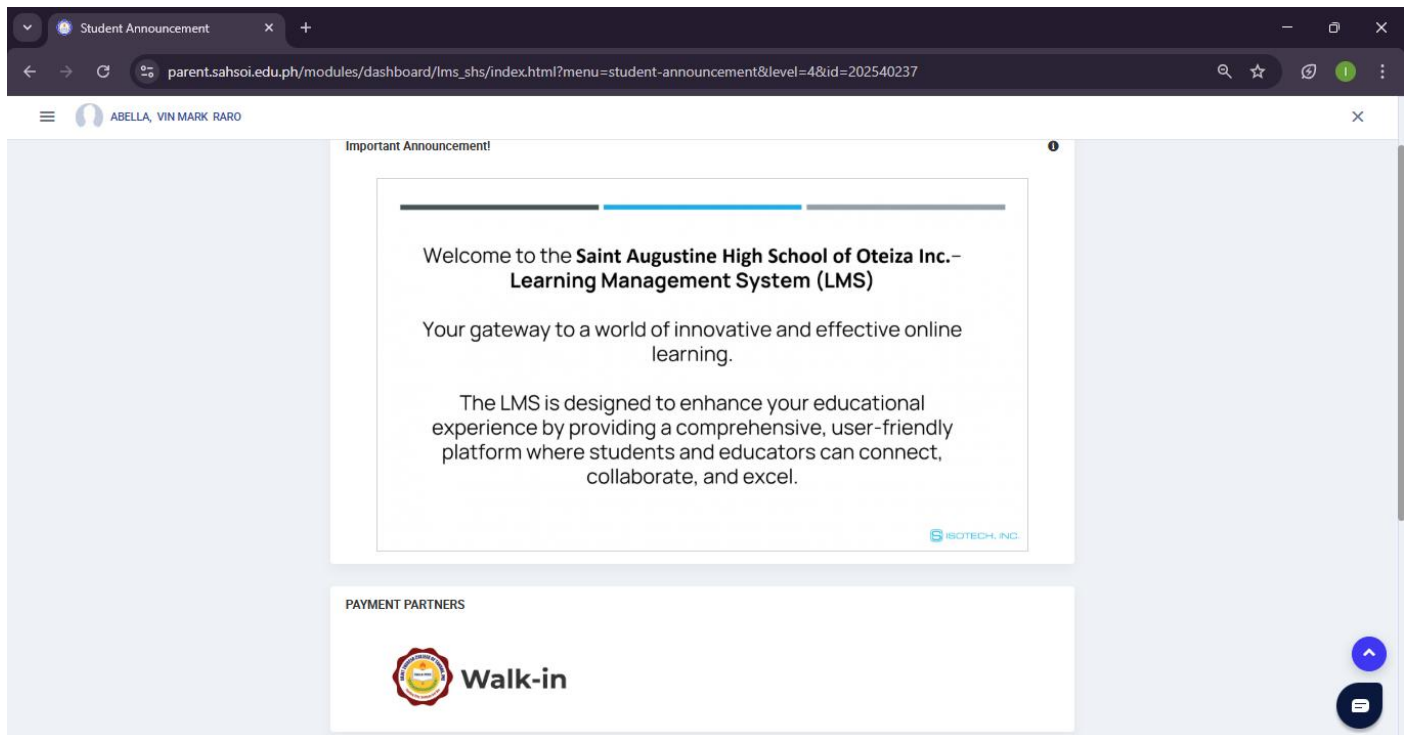
Student	Course-Year	Section
ABELLA, VIN MARK RARO	STEM-11	ST MATTHEW

CODE	SUBJECT	INSTRUCTOR	GRADE
GEN MATH	GENERAL MATHEMATICS	PADALAPAT, MC. FLAVWIL	
PRE CAL	PRE CALCULUS	PADALAPAT, MC. FLAVWIL	
PER DEV	PERSONAL DEVELOPMENT	PONTILLO, RUFENNE JAY	
OCOMM	ORAL COMMUNICATION	DELOS SANTOS, JELLY	
PE H	PE & HEALTH	AMARILLA, ABIGAIL	
GEN CHEM 1	GENERAL CHEMISTRY 1	ALICANTE, MA. DANIZZA	
REED 11	RELIGION EDUCATION 11	PONTILLO, RUFENNE JAY	
KOMUNIKASYON	KOMUNIKASYON AT PANANALIKSIK SA WIKA AT KULTURANG FILIPINO	SAMSON, SHERLYN	
ESCI	EARTH SCIENCE	ALAMEDA, ALMER ZAY	

11. **Attendance** – where you can view the student LMS yearly attendance

[illegible]

12. **School Announcement** – where you can view announcements and information from the school



13. **Chat Support** – where you can use the chat support for assistance and concerns in navigating your portal

